

ELEMENTARY DISCIPLINE CHART

Rules and consequences are established not for the responsible majority, but for the irresponsible few. This scope and sequence chart serves as a guideline of administrative responses to unacceptable student behavior. It is an attempt to establish fairness through consistency for all students.

ABSENCES/TARDIES: *Student is late to the startup of the school day.*

Phone calls on absent students are made daily. Attendance letters are sent home at 5 absences/tardies and 10 absences/tardies. Jasper County Juvenile Officer may be notified about attendance concerns.

DISRUPTION: *Student engages in behavior causing an interruption in a class or activity. Disruption includes sustained loud talk, yelling, or screaming; noise with materials; horseplay or roughhousing (pushing but not fighting); sustained out-of-seat behavior; possession of nuisance items and/or gambling.*

DISRUPTION/ DISORDERLY CONDUCT	1 ST VIOLATION	2 ND VIOLATION	3 RD VIOLATION	4 TH VIOLATION	5 TH VIOLATION	6 TH VIOLATION
	Parent Notification and Loss of Privilege	Parent Notification and 1 Lunch & Loss of Privilege	Parent Notification and 2 Lunch & Loss of Privilege	Parent Notification and 1 day ISS	Parent Notification and 2 days ISS	Parent Notification and 1 day OSS

TECHNOLOGY VIOLATION: *Student engages in inappropriate use of cell phone, pager, music/video players, camera, and/or other devices. This does not include looking up or showing pornography. The following consequences are used for cell phone, pagers and music/video players.*

TECHNOLOGY VIOLATION	1 ST VIOLATION	2 ND VIOLATION	3 RD VIOLATION	4 TH VIOLATION	5 TH VIOLATION	6 TH VIOLATION
	Object sent to the office and student picks it up at end of day.	Object sent to office, parent must pick it up, and 1 lunch & Loss of Privilege	Object sent to the office, parent must pick it up, and 2 lunch & Loss of Privilege	Object sent to the office, parent must pick it up and 1 day ISS	Object sent to the office, parent must pick it up and 2 days ISS	Object sent to the office, parent must pick it up and 1 day OSS

BULLYING: *Student delivers disrespectful messages* (verbal or gestural) to another person that includes threats of intimidation, obscene gestures, pictures, or written notes. *Disrespectful messages include negative comments based on race, religion, gender, age, and/or national origin; sustained or intense verbal attacks based on ethnic origin, disabilities, or other personal matters. Bullying occurs when a student communicates with another or contacts another person face-to-face with the intention to intimidate or inflict physical, emotional, or mental harm.*

BULLYING	1 ST VIOLATION	2 ND VIOLATION	3 RD VIOLATION	4 TH VIOLATION	5 TH VIOLATION	6 TH VIOLATION
	Parent Notification and Loss of Privilege	Parent Notification and 1 day ISS	Parent Notification and 2 days ISS	Parent Notification and 1 day OSS	Parent Notification and 2 days OSS	Parent Notification and 3 day OSS

HARASSMENT: *Student delivers disrespectful messages* (verbal or gestural) to another person that includes threats of intimidation, obscene gestures, pictures, or written notes. *Disrespectful messages include negative comments based on race, religion, gender, age, and/or national origin; sustained or intense verbal attacks based on ethnic origin, disabilities, or other personal matters. Harassment occurs when a student feels words or conduct that intentionally intimidates or defames another student or school personnel has occurred.*

HARASSMENT...	1 ST VIOLATION	2 ND VIOLATION	3 RD VIOLATION	4 TH VIOLATION	5 TH VIOLATION	6 TH VIOLATION
	Parent Notification and Loss of Privilege	Parent Notification and 1 day ISS	Parent Notification and 2 days ISS	Parent Notification and 1 day OSS	Parent Notification and 2 days OSS	Parent Notification and 3 day OSS

RECKLESS/ENDANGERING BEHAVIOR: *Conduct that creates substantial risk of physical injury to any other person. Examples: fight promotion, throwing objects, horseplay.*

RECKLESS/ ENDANGERING BEHAVIOR	1 ST VIOLATION	2 ND VIOLATION	3 RD VIOLATION	4 TH VIOLATION	5 TH VIOLATION	6 TH VIOLATION
	Parent Notification and Loss of Privilege	Parent Notification and 1 Lunch & Privilege Detentions	Parent Notification and 2 Lunch & Privilege Detentions	Parent Notification and 1 day ISS	Parent Notification and 2 days ISS	Parent Notification and 1 day OSS

DRESS CODE VIOLATION: *Student wears clothing that does not fit within the dress code guidelines practiced by the school/district. Clothing will be changed.*

DRESS CODE VIOLATION	1 ST VIOLATION	2 ND VIOLATION	3 RD VIOLATION	4 TH VIOLATION	5 TH VIOLATION	6 TH VIOLATION
	Student will change clothes, Parent Notification	Student will change clothes, Parent Notification	Student will change clothes, Parent Meeting and Loss of Privilege	Student will change clothes, Parent Meeting and 1 days ISS	Student will change clothes, Parent Notification and 2 days ISS	Student will change clothes, Parent Notification and 1 day OSS

UNFINISHED/INCOMPLETE WORK:

UNFINISHED/ INCOMPLETE WORK	1 ST VIOLATION	2 ND VIOLATION	3 RD VIOLATION	4 TH VIOLATION	5 TH VIOLATION	6 TH VIOLATION
	Parent Notification and Loss of Privilege	Parent Notification and 1 Lunch & Privilege Detentions	Parent Notification and 2 Lunch & Recess Detentions	Parent Notification and 1 day ISS	Parent Notification and 2 days ISS	Parent Notification and 1 day OSS

DISRESPECT, DEFIANCE, INSUBORDINATION, NON-COMPLIANCE: *Student engages in refusal to follow directions, talks back, and/or delivers socially rude interactions. Verbal abuse, refusal to obey school rules or to follow instructions of administrators, faculty, or other school personnel.*

DISRESPECT, DEFIANCE, INSUBORDINATION, NON-COMPLIANCE	1 ST VIOLATION	2 ND VIOLATION	3 RD VIOLATION	4 TH VIOLATION	5 TH VIOLATION	6 TH VIOLATION
	Parent Notification and Loss of Privilege	Parent Notification and 1 Lunch & Privilege Detentions	Parent Notification and 2 Lunch & Recess Detentions	Parent Notification and 1 day ISS	Parent Notification and 2 days ISS	Parent Notification and 1 day OSS

LYING: *Student delivers a message that is untrue and/or deliberately violates rules.*

LYING	1 ST VIOLATION	2 ND VIOLATION	3 RD VIOLATION	4 TH VIOLATION	5 TH VIOLATION	6 TH VIOLATION
	Parent Notification and Loss of Privilege	Parent Notification and 1 Lunch & Privilege Detentions	Parent Notification and 2 Lunch & Recess Detentions	Parent Notification and 1 day ISS	Parent Notification and 2 days ISS	Parent Notification and 1 day OSS

FIGHTING: *Student engages in actions involving hitting, punching, hair pulling, scratching, etc. with another student. Physically striking another in a mutual contact as differentiated from an assault. Fighting is combatant physical contact between two or more individuals.*

FIGHTING	1 ST VIOLATION	2 ND VIOLATION	3 RD VIOLATION	4 TH VIOLATION	5 TH VIOLATION	6 TH VIOLATION
	Parent Notification, 1 Days ISS and Safe Schools Report	Parent Notification, 2 Days ISS and Safe Schools Report	Parent Notification, 1 Days OSS and Safe Schools Report	Parent Notification, 2 Days OSS and Safe Schools Report	Parent Notification, 4 Days OSS and Safe Schools Report	Parent Notification, 6 Days OSS and Safe Schools Report

FORGERY: *Student has signed a person's name without that person's permission. Giving false or misleading information, either verbally or in writing, to a school employee.*

FORGERY	1ST VIOLATION	2ND VIOLATION	3RD VIOLATION	4TH VIOLATION	5TH VIOLATION	6TH VIOLATION
	Parent Notification and Loss of Privilege	Parent Notification and 1 Lunch & Privilege Detentions	Parent Notification and 2 Lunch & Recess Detentions	Parent Notification and 1 day ISS	Parent Notification and 2 days ISS	Parent Notification and 1 day OSS

INAPPROPRIATE DISPLAY OF AFFECTION: *Student engages in inappropriate, consensual (as defined by school) verbal and/or physical gestures/contact, of a sexual nature to another student/adult.*

INNAPROPRIATE DISPLAY OF AFFECTION	1ST VIOLATION	2ND VIOLATION	3RD VIOLATION	4TH VIOLATION	5TH VIOLATION	6TH VIOLATION
	Parent Notification and Loss of Privilege	Parent Notification and 1 Lunch & Privilege Detentions	Parent Notification and 2 Lunch & Recess Detentions	Parent Notification and 1 day ISS	Parent Notification and 2 days ISS	Parent Notification and 1 day OSS

SCHOLASTIC DISHONESTY (F GRADE): *Includes, but is not limited to, cheating on test, plagiarism, and collusion.*

A. Cheating on a Test includes:

- a. Copying from another student's test paper.
- b. Using material during a test, which is not authorized by the person giving the test.
- c. Collaborating with another student during the test without authority.
- d. Knowingly using, buying, selling, stealing, transporting, or soliciting in whole or part the contents of an unadministered test.
- e. Securing copies of the test or answers to the test in advance of the test.

B. Plagiarism means the appropriation of another's work and the unacknowledged incorporation of that work in one's own written work for credit.

C. Collusion mean the unauthorized collaboration with another person in preparing written work offered for credit.

SCHOLASTIC DISHONESTY (F GRADE)	1ST VIOLATION	2ND VIOLATION	3RD VIOLATION	4TH VIOLATION	5TH VIOLATION	6TH VIOLATION
	Parent Notification, F Grade and 2 Lunch & Recess Detentions	Parent Notification, F Grade and 1 Day ISS	Parent Notification, F Grade and 2 Days ISS	Parent Notification, F Grade and 1 Day OSS	Parent Notification, F Grade and 2 Days OSS	Parent Notification, F Grade and 3 Days OSS

INAPPROPRIATE LANGUAGE: *Student delivers verbal or nonverbal messages or gestures that include swearing, name calling, or use of words in an inappropriate way.*

INAPPROPRIATE LANGUAGE	1ST VIOLATION	2ND VIOLATION	3RD VIOLATION	4TH VIOLATION	5TH VIOLATION	6TH VIOLATION
	Parent Notification and Loss of Privilege	Parent Notification and 1 Lunch & Recess Detentions	Parent Notification and 2 Lunch & Recess Detentions	Parent Notification and 1 day ISS	Parent Notification and 2 days ISS	Parent Notification and 1 day OSS

PORNOGRAPHY POSSESSION:

PORNOGRAPHY POSSESSION	1ST VIOLATION	2ND VIOLATION	3RD VIOLATION	4TH VIOLATION	5TH VIOLATION	6TH VIOLATION
	Parent Notification and 1 Day ISS	Parent Notification and 2 Days ISS	Parent Notification and 3 Days ISS	Parent Notification and 1 Day OSS	Parent Notification and 2 Days OSS	Parent Notification and 3 Days OSS

GANG DISPLAY: *Student uses gesture, dress, and/or speech to display affiliation with a gang.*

GANG DISPLAY	1ST VIOLATION	2ND VIOLATION	3RD VIOLATION	4TH VIOLATION	5TH VIOLATION	6TH VIOLATION
	Parent Notification, 2	Parent Notification, 1	Parent Notification, 1	Parent Notification, 2	Parent Notification, 3	Parent Notification, 3

	Lunch & Privilege Detentions and contact juvenile authorities	Day ISS and contact juvenile authorities	Day OSS and Safe Schools Report	Days OSS and Safe Schools Report	Days OSS and Safe Schools Report	Days OSS and Safe Schools Report
--	---	--	---------------------------------	----------------------------------	----------------------------------	----------------------------------

SEXUAL HARASSMENT: *Unwanted verbal, written, or physical conduct of a sexual nature imposed on the basis of sex*

SEXUAL HARASSMENT	1ST VIOLATION	2ND VIOLATION	3RD VIOLATION	4TH VIOLATION	5TH VIOLATION	6TH VIOLATION
Parent Notification, Safe Schools Report, Penalties will be assigned according to the severity of the offense.						

PROPERTY DAMAGE/VANDALISM: *Student participates in an activity that results in an activity that results in destruction or disfigurement of property. Willful or deliberate destruction or defacement of school or personal property.*

PROPERTY DAMAGE/VANDALISM	1ST VIOLATION	2ND VIOLATION	3RD VIOLATION	4TH VIOLATION	5TH VIOLATION	6TH VIOLATION
Parent Notification, Report to Juvenile Authorities, Restitution plus penalties will be assigned according to severity of the offense.						

THEFT: *Nonconsensual taking, or attempting to take, the property of another.*

THEFT	1ST VIOLATION	2ND VIOLATION	3RD VIOLATION	4TH VIOLATION	5TH VIOLATION	6TH VIOLATION
Parent Notification, Report to Juvenile Authorities, Restitution plus penalties will be assigned according to severity of the offense.						

VIOLENT ACT WITHOUT INJURY: *Student engages in actions involving serious physical contact where injury MAY occur (e.g., hitting, punching, hitting with an object, kicking, hair pulling, scratching, biting, etc.)*

VIOLENT ACT WITHOUT INJURY	1ST VIOLATION	2ND VIOLATION	3RD VIOLATION	4TH VIOLATION	5TH VIOLATION	6TH VIOLATION
	Parent Notification, 1 Days ISS and Safe Schools Report	Parent Notification, 2 Days ISS and Safe Schools Report	Parent Notification, 1 Days OSS and Safe Schools Report	Parent Notification, 2 Days OSS and Safe Schools Report	Parent Notification, 4 Days OSS and Safe Schools Report	Parent Notification, 6 Days OSS and Safe Schools Report

VIOLENT ACT WITH INJURY: *Student engages in actions involving serious physical contact where injury HAS occurred (e.g., hitting, punching, hitting with an object, kicking, hair pulling, scratching, biting, etc.)*

VIOLENT ACT WITH INJURY	1ST VIOLATION	2ND VIOLATION	3RD VIOLATION	4TH VIOLATION	5TH VIOLATION	6TH VIOLATION
	Parent Notification, 1 Days ISS and Safe Schools Report	Parent Notification, 2 Days ISS and Safe Schools Report	Parent Notification, 1 Days OSS and Safe Schools Report	Parent Notification, 2 Days OSS and Safe Schools Report	Parent Notification, 4 Days OSS and Safe Schools Report	Parent Notification, 6 Days OSS and Safe Schools Report

THREATS (INCLUDING DEATH THREATS OR THREATS TO USE WEAPONS):

THREATS	1ST VIOLATION	2ND VIOLATION	3RD VIOLATION	4TH VIOLATION	5TH VIOLATION	6TH VIOLATION
Parent Notification, Safe Schools Report, ISS or OSS based on age severity and level of disruption caused, OSS (death threats)						

TOBACCO/IMITATOR USE OR POSSESSION OF: *Student is in possession of or using tobacco. The possession and/or use of tobacco in any form on or adjacent to school property, or any school event held away from school.*

TOBACCO/IMITATOR USE OR POSSESSION OF	1ST VIOLATION	2ND VIOLATION	3RD VIOLATION	4TH VIOLATION	5TH VIOLATION	6TH VIOLATION
	Parent Notification, 1 Day ISS and Contact Juvenile Authorities	Parent Notification, 1 Day OSS and Contact Juvenile Authorities	Parent Notification and 2 Days OSS	Parent Notification and 3 Days OSS	Parent Notification and 4 Days OSS	Parent Notification and 5 Days OSS

ALCOHOL/DRUGS: *Student is in possession of or is using alcohol. Student is in possession of, or using illegal drugs/substances or imitations. Transfer, distribution, use or possession, under the influence of illegal drugs, alcohol, controlled substances, paraphernalia, dangerous drugs, substances or their imitators, use of substances or drugs in a manner other than directed or prescribed, on or adjacent to school property or at any school-sponsored event.*

	1 ST VIOLATION	2 ND VIOLATION	3 RD VIOLATION	4 TH VIOLATION	5 TH VIOLATION	6 TH VIOLATION
UNDER THE INFLUENCE	Parent Notification, Safe Schools Report, 5 Days OSS	Parent Notification, Safe Schools Report, 10 Days OSS with recommendation for long-term suspension				
POSSESSION AT SCHOOL	Parent Notification, Safe Schools Report, 10 Days OSS	Parent Notification, Safe Schools Report, 10 Days OSS with recommendation for long-term suspension				

ARSON: *Student plans and/or participates in malicious burning of property. Intentionally causing or attempting to cause a fire or explosion.*

ARSON	1 ST VIOLATION	2 ND VIOLATION	3 RD VIOLATION	4 TH VIOLATION	5 TH VIOLATION	6 TH VIOLATION
	Parent Notification, 5 to 10 days OSS with possible recommendation for long-term suspension					

ASSAULT: *Assault of a Student or Staff Member – Use of physical force with the intent to do bodily harm.*

ASSAULT	1 ST VIOLATION	2 ND VIOLATION	3 RD VIOLATION	4 TH VIOLATION	5 TH VIOLATION	6 TH VIOLATION
	Parent Notification, 5 to 10 days OSS with possible recommendation for long-term suspension					

BOMB THREAT/FALSE ALARM: *Student delivers a message of possible explosive materials being on campus, near campus, and/or pending explosion, tampering with emergency equipment, setting off false alarms, or making false reports*

BOMB THREATS/FALSE ALARM	1 ST VIOLATION	2 ND VIOLATION	3 RD VIOLATION	4 TH VIOLATION	5 TH VIOLATION	6 TH VIOLATION
	Parent Notification, 5 to 10 days OSS with possible recommendation for long-term suspension					

WEAPONS PROVISION	Refer to Policy and Regulation 2620. See below.					
--------------------------	---	--	--	--	--	--

Policy 2620, Firearms and Weapons in School

The District recognizes firearm and weapon possession as a potential threat to the health, safety and security of students, employees, and other persons. The District will not tolerate the presence of firearms or weapons on the premises of our schools. This prohibition includes possession of firearms and weapons on school playgrounds, school parking lots, school buses, and at school activities, whether on or off school property. The District complies with the provisions of the Improving America's Schools Act of 1994, the Individuals with Disabilities Education Act, and other applicable federal and state law.

Nothing in this policy shall prohibit the District from permitting a Civil War re-enactor to bring a Civil War era weapon to school for educational purposes so long as the weapon is not loaded.

Students who violate this policy will be suspended for no less than one (1) year and are subject to permanent expulsion. However, the Superintendent may recommend to the Board a modification of the suspension on a case-by-case basis. Students with disabilities under the Individuals with Disabilities Act and/or Section 504 of the Rehabilitation Act are entitled to the protections of those laws.

This policy will be annually submitted to the Department of Elementary and Secondary Education together with a report of disciplinary action taken for possession of a "firearm" or "weapon" as defined in Regulation 2620.

Regulation 2620, Firearms and Weapons in School

Definition of Firearm

The term *firearm* includes, but is not limited to, such items as:

1. Any item which is a loaded or unloaded weapon, weapon frame, or weapon barrel and which is designed to, or may be readily converted to, expel a projectile by action of an explosive, or
2. Any item which will, or which may be readily converted to, expel a projectile by the action of an explosive or other propellant, and which has a barrel with a bore of at least one-half inch in diameter, or
3. Any explosive, incendiary, or poison gas, such as: bombs; grenades; rockets with a propellant charge of greater than four ounces; and other similar devices as recognized under federal law, or
4. Any combination of parts either designed to or intended for use in converting any device into a device as described in paragraphs above.

Definition of Weapons

The term *weapon* shall mean a “firearm” as defined above, and shall also include the items listed below, which are defined as “weapons” in section 571.010,RSMo.

1. Blackjack
2. Concealable firearm
3. Explosive weapon
4. Firearm
5. Firearm silencer
6. Gas gun
7. Knife
8. Machine gun
9. Knuckles
10. Projectile weapon
11. Rifle
12. Shotgun
13. Spring gun
14. Switchblade knife

Other weapons, including but not limited to:

1. Pepper spray
2. Stun gun
3. Mace spray
4. Any knife, regardless of blade length (optional)
5. Items customarily used, or which can be used, to inflict injury upon another person or property.

Students Who Bring Firearms or Weapons to School

The District will take the following action upon determining that a student has brought a firearm or weapon to school:

1. The District will refer the student to the appropriate criminal justice or juvenile delinquency system, and
2. The District will suspend the student from school for a period of not less than one year (365 days) from the date of the infraction, and may, at its discretion, expel the student from school permanently. This suspension provision may be modified on a case-by-case basis upon recommendation of the District Superintendent if the Superintendent determines that circumstances justify such a modification.
3. The District may, at its discretion, provide a student suspended under this Regulation with educational services in an alternative setting.

Applicability of Regulation to Students with Disabilities

If the student who is determined to be in violation of this Regulation is a student with a disability under the Individuals with Disabilities Education Act, school administrators may assign the student to an alternative education placement, including suspension, for a period of up to forty-five (45) school days and/or take other steps to address the student's misconduct, as permitted by law. In such cases, the District and/or the student's IEP team will follow all procedures required by state and federal law.

****SEVERE CLAUSE – Administration reserves the right to increase consequences based on frequency or severity of the offense. Acts of violence, assault, sexual assault, possession of a controlled substance or weapon possession will be reported to the proper authorities. REF: District Policy 2610, 2653, 2660***